

Bolsover District Council**Executive****3rd December 2018****Transformation Governance Group – Recommendations****Report of Cllr. Dooley, Portfolio Holder with Responsibility for Partnerships and Transformation****Purpose of the Report**

- To seek approval and support the recommendations made by the Transformation Governance Group.
- To allocate the necessary Transformation Reserve in line with the Transformation Plan 2018

1 Report Details**Introduction**

- 1.1 As part of the Council's Transformation Plan 2018, a 'Transformation Governance Group' (TGG) was established to assess, develop, recommend and monitor transformation ideas that will contribute to the delivery of the aims of the Transformation Plan 2018 (See Appendix A).
- 1.2 The TGG is chaired by the Leader of the Council and made up of cabinet members, senior managers, trade union representative and officers with relevant technical expertise.
- 1.3 The governance structure for the transformation programme is outlined in Appendix B).
- 1.4 A large proportion of transformation projects could be considered 'business as usual' and require levels of investment or changes in process which are within the existing delegation scheme. However, some projects will require investment outside of departmental revenue budgets or be deemed to have an impact on a service or the organisation and are decisions that need consideration by Executive. This report outlines such projects.

TGG recommendations for consideration

- 1.5 (a) the Council has fulfilled its Corporate Plan priority action to 'Retain Customer Service excellence accreditation year on year.' for the whole of the Corporate Plan period (2015/19). Project proposal BDC/TP/CG/001 (Appendix C) outlines the case for no longer pursuing the Customer Service Excellence accreditation.

(b) the purchase of two pool covers and associated equipment and installation for The Arc swimming pool. The cost of approximately £30,000 and will see a payback period of 4 years. Project Proposal BDC/TP/PT/001 (Appendix D) outlines the case for investment. In addition to financial savings, naturally saving energy through such an investment will also impact on reducing the carbon footprint of The Arc.

2 Conclusions and Reasons for Recommendation

- 2.1 The Council's TGG have worked with the relevant Head of Service to develop the transformation idea into a project which will positively contribute to the Councils Transformation Plan 2018.
- 2.2 TGG have recommended that the projects outlined in paragraph 1.5 are supported by Executive and any investment required funded through the Transformation Reserve.

3 Consultation and Equality Impact

The Council's TGG have been consulted along with the relevant Head of Service to develop the proposals with no equalities issues identified.

4 Alternative Options and Reasons for Rejection

To not pursue the options; continue with Customer Service Excellence, do not install pool cover. Both rejected for reasons detailed in Appendix B and C

5 Implications

5.1 Finance and Risk Implications

Financial Risk

Project BDC/TP/PT/001 is the only project recommended in this report which presents a financial risk. The risk is that the calculated payback period of 4 years is not achievable due to variables such as ventilation, period of use, temperatures, etc. The fabric part of the pool cover installation has a warranty period of approximately 7 years, depending on which manufacturer, therefore, it is critical that the payback period is less than this.

To mitigate the risk, the tender process will require a specific payback period calculation for The Arc's operating hours/process and should the payback period be greater than 4 years, the project will be reconsidered by the TGG.

Risk Implications

Outlined in the project proposals (Appendix C & D)

5.2 Legal Implications

None

5.3 Human Resources

None

6 Recommendations

In line with the recommendations of the TGG:

- 6.1 That Executive agree to no longer pursue the Customer Service Excellence accreditation
- 6.2 That Executive agree to invest £30,000 from the Transformation Reserve to fund pool covers and associated equipment at The Arc. Subject to an evaluation of likely payback period being 4 years or less.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC:</i> <i>Revenue</i> - £75,000 <input type="checkbox"/></p> <p> <i>Capital</i> - £150,000 <input type="checkbox"/></p> <p><i>NEDDC:</i> <i>Revenue</i> - £100,000 <input type="checkbox"/></p> <p> <i>Capital</i> - £250,000 <input type="checkbox"/></p> <p><input checked="" type="checkbox"/> Please indicate which threshold applies</p>	No
District Wards Affected	All
Links to Corporate Plan priorities or Policy Framework	Transforming Our Organisation: Ensuring financial sustainability and increasing revenue streams

8 Document Information

Appendix No	Title
A	Transformation Plan 2018
B	TGG Governance Structure
C	Project BDC/TP/CG/001 (Customer Service Excellence)
D	Project BDC/TP/PT/001 (Pool Cover)
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive (BDC) or Cabinet (NEDDC) you must provide copies of the background papers)</p>	
Report Author	Contact Number
HOS – Partnerships & Transformation	2210